

AGENDA OF THE LEE COUNTY BOARD

August 17, 2004

6:00 p.m.

**3RD FLOOR BOARDROOM, OLD LEE COUNTY COURTHOUSE
112 E. SECOND STREET, DIXON, ILLINOIS**

OPEN MEETING WITH INVOCATION OR PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF BOARD MINUTES OF PREVIOUS MINUTES

HEARING TO APPROVE APPLICATION FOR LANDFILL - 1. Findings of Fact - siting approval
PUBLIC/VISITOR COMMENT: 2. Resolution - Granting Siting Application

A. ITEMS ON THE AGENDA - VISITORS ALLOWED 10 MINUTES

B. ITEMS NOT ON THE AGENDA - VISITORS ALLOWED 5 MINUTES

1-Resolution - Joseph Meyer - Tax Auction (roll call)
TO ZONING BOARD: -0-

TO PLANNING COMMISSION: 04-PC-42 - Koch - Reynolds Twp. - Cotton Tail Sub.
04-PC-43 - Haliczar - Willow Creek Twp. - Hickory Hills Phase I Sub.

FROM ZONING BOARD: -0-

FROM PLANNING COMMISSION: -0-

REPORTS OF COMMITTEE:

911 BOARD

R.C.&D. - BLACKHAWK HILLS

ADMINISTRATIVE SERVICES

COUNTY SERVICES

SOLID WASTE/HEALTH & WELFARE

FINANCE

ROAD & BRIDGE

CLAIMS

COMMITTEE CLAIMS

EXECUTIVE/JUDICIAL/LAW ENFORCEMENT

COUNTY PROPERTIES

COUNTY OFFICERS REPORTS, REQUEST FOR DEPOSIT OF FUNDS, ORDERS PAID IN VACATION

OLD BUSINESS

NEW BUSINESS

APPOINTMENTS Edward Floto - Franklin Grove Sanitary District

Union Contract - County Clerk/Treasurer

Resolutions (approx 15) Polling Place Changes

Resolution - Health Insurance

Resolution - Capital Projects Fund

Resolution - Change China to Franklin Grove Township, Road & Bridge, Multi Township

Resolution - Consulting Agreement/Computer Dynamics

MILEAGE & PER DIEM

ALL BILLS & APPROPRIATIONS ALLOWED BY ROLL CALL

ADJOURN

LEE COUNTY
ZONING BOARD OF APPEALS
TELEPHONE 288-3643 LEE COUNTY COURT HOUSE
DIXON, ILLINOIS 61021

ZONING REPORT FOR JULY 2004

There were a total of 35 permits issued for the month of June with a total dollar volume of \$1,309,493. There were 8 permits issued for single-family homes in the amount of \$1,082,593.

There are no petitions to be acted upon by the County Board this month.

Very truly yours,

Chris Henkel

Chris Henkel
Zoning Administrator

LEE COUNTY REGIONAL PLANNING COMMISSION

William O'Keefe, Chairman
Bob Logan, Member
Ellen Smith, Member
James Book, Member
John Schmidt, Member
Wendy Ryerson, Member
Marilyn Shippert, Member
John Hillison, Member

Chris Henkel, Zoning Officer
Kristy Fruin, Clerk

The Lee County Planning Commission met on Monday, August 2, 2004 at 6:30pm in the Lee County Courthouse, Dixon Township, Dixon, Illinois. Zoning Officer, Chris Henkel, called the meeting to order and took roll with the following members present: Ellen Smith, Marilyn Shippert, Bob Logan, John Schmidt, Wendy Ryerson, John Hillison, James Book and Kristy Fruin, clerk.

In the first order of business, Chris Henkel asked for comments or corrections to the previous month's minutes. Marilyn Shippert pointed out a correction in paragraph #6, a stray 1 to be removed. With that correction Wendy Ryerson seconded by John Hillison made a motion to approve minutes. All in favor, motion carried.

.Under new business. Mr. and Mrs. Koch were present to discuss the sketch plan.

Chris Henkel stated that Tim Trader had no problem with the sketch plan, neither did the Highway Dept along with a the Soil and Water Dept. Chris also stated that the LESA score was 219. Chris stated there was an AG2 located within a mile not being used, which he was going to have removed, but was holding off till another month due to no zoning meeting this month.

Mr. Koch stated that when he bought the property he had originally thought about splitting into 4 lots but did 3 lots due to the size of area to be mowed

Marilyn Shippert asked if this was going to be their home. Mr. Koch stated no.

James Book asked how they acquired the land. Mr. Koch said that it was up for public auction and he bought it from the gentleman that had originally purchased it from the auction and ended up not using the property.

Marilyn asked if the cul-de-sac was up to specs. Mr. Koch state that it will be, he will follow what is allowed by Lee County Highway Department.

Mr. Koch stated that the everything was pretty much cleared out except for one building.

Marilyn asked if there were homes on the adjacent lots. Mr. Koch stated there was only one but the other 3 have been clean out, the third lot from the west still has a lot of trees to be clean out.

John Schmidt asked if they were all separate owners. Mrs. Koch stated that they were all bought by one gentleman and then sold off. Mr. Koch thought that they were all sold into 5 acre lots.

Marilyn stated that she was surprised that the LESA score was so high. Chris stated that it was due to the location. Chris also stated that he kept to the high side and still the score was less than the 225 that is allowed.

James Book asked if the quarry road was gravel. Mr. Koch states all but a small section. Mr. Book also asked if it was being farmed. Mr. Koch stated yes, that he put beans in to keep the weeds down. Mr. Book then asked if there were trees on both sides of the lane. Mr. Koch stated yes. Mr. Book stated that it probably was practical to farm due to the ponds surrounding the area. Mr. Koch stated that it was a nice location. Marilyn asked if the ponds had many trees. Mr. Koch stated it's been cleaned out pretty good, however the pond to the east needs to be cleaned out yet.

Wendy Ryerson stated that they didn't need a formal motion just a head nod and she also stated that it doesn't look like there was a problem.

Ellen Smith stated a concern about the flag lot. John Schmidt stated he wouldn't call it a flag lot due to where it comes off the cul-de-sac.

Chris asked if it was the consensus of the board to approve the go ahead. Marilyn stated that there was no problem as long as there is no problem with the length of the lane. Chris stated there wouldn't be, that the setback is a minimum of 25ft. with that Chris asked again if it was the consensus to go ahead. The board stated yes.

Chris told Mr. Koch to bring in the preliminary plat to his office. Mrs. Koch asked about when the preliminary plat hearing would be. Chris stated that it depends on the time of the month the preliminary plat were brought into him.

Chris Henkel gave a report by the County Board. The petition for the solo windmill was approved by the County Board, almost unanimously. There was some discussion regarding the setback of the windmill. James Book stated that the windmill if it were to fall the smallest part would fall and then the rest would just crumble down.

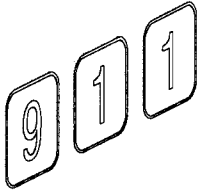
Marilyn asked about the Papiech's windmills. Chris stated that he has been working with the States Attorney's office in writing a letter to extend the Special Use zoning beyond the normal one year time period and that they were substantially on there way but not building yet. Chris also stated that if anyone wanted to appeal his decision it they would have to contact the County Clerk's office and formally appeal that decision.

Chris Henkel asked if there were anything more to discuss. Bob Logan made a motion to adjourn seconded by Wendy Ryerson. All in favor, motion carried

Meeting adjourned at 7:30pm.

Chairman

Kristy Fruin
Clerk



Meeting Minutes 911 Board Lee County E.T.S.B.

July 22, 2004 6:30 PM

Meeting called by: Vice-Chairman Hilliker

Type of meeting: Monthly Board Meeting

Attendees: 911 Commissioners; Director Dallas

- Call to Order **UNAPPROVED**
Vice-Chairman Hilliker called the meeting to order at 6:30 pm. The roll was called with the following response:

| | | |
|----------------|--------------------|--|
| Jeff Blake | 05-16-2006 | Present representing Law Enforcement |
| Pat Hilliker | 05-16-2006 | Present representing Fire District |
| Kevin Kellen | 05-17-2005 | Present representing Medical |
| Deb Killian | Sheriff's Designee | Present representing Lee County Sheriff |
| Kevin Lalley | 05-17-2005 | Present representing Fire District |
| Dean Rhodes | 05-17-2005 | Absent representing Medical |
| Karen Setchell | 05-16-2006 | Absent representing At Large |
| Brad Sibley | 06-14-2005 | Present representing Law Enforcement |
| Norris Tucker | 05-16-2006 | Present representing Lee County Board |

- Prior Minutes
A motion was made by Brad Sibley and seconded by Deb Killian that the minutes from the June 29, 2004 ETSB meeting be approved and published. Vice-Chairman Hilliker called for further discussion. There being none, the vote was called for as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Jeff Blake | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Kellen | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Deb Killian | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Dean Rhodes | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Karen Setchell | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Brad Sibley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Norris Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

- Chairman's Comments
Vice-Chairman Hilliker advised that the invoice for the grounding damage has not been paid. Director Dallas, Chris Henkel, and Scott Ward from Russell Construction were scheduled to meet twice during the past week and Mr. Ward failed to show up. There was an e-mail attached in the agenda packet indicating that Russell Construction had forwarded the invoice from NCAT to Martin for payment of the damages and Martin is refusing to pay for the damages. The invoice from NCAT was dated June 8th in the amount of \$1,994.63 and the due date on the invoice was July 8th. Director Dallas has been contacted by Brion Gilbert from NCAT questioning the status for payment. Chris Henkel advised that Helander will be responsible for the damages to the side of the building and Norm Rice has quoted the repairs at \$560.00. Discussion on payment of the invoices took place. Kevin Lalley recommended turning the claims over to the insurance company and have the insurance company mitigate payment

UNAPPROVED

for the invoices due to the damage caused by the County Services construction project. Further discussion took place regarding the fact that the property south of the PSAP is still owned by the ETSB and the property deed has not been issued to the County for use of the property. Norris Tucker indicated that the Property Committee is unaware of the damages that have taken place to ETSB property. A recommendation was made to have Director Dallas attend the next County Property Committee meeting and advise the committee of the aforementioned damages. The consensus was to pay the ETSB vendors and the ETSB take action to recover the cost of the damages. After considerable discussion, Kevin Lalley made a motion, seconded by Jeff Blake, that the ETSB have the damages to the South wall of the PSAP repaired and paid for to avoid further damage and pay the invoice from NCAT in the amount of \$1,994.63. Vice-Chairman Hilliker called for further discussion. There being none, the vote was called for as follows:

| | | | |
|----------------|---|--|--|
| Jeff Blake | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Kellen | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Deb Killian | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Dean Rhodes | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Karen Setchell | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Brad Sibley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Norris Tucker | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Absent <input type="checkbox"/> |

• Property Committee

Kevin Lalley, Brad Sibley and Director Dallas met with Dennis from DreamScapes to discuss the landscaping on the south side of the 911 Building. A quote with four separate options from DreamScapes was attached in the agenda packet. Property Committee Chairman Lalley explained the options as given in the quote. Kevin further pointed out that Russell Construction quoted \$6,059.00 for the block around the communications tower and DreamScapes quoted the same materials and labor for \$2,250.00. Option 2 of the quote to raise the grade and install the sod in the area next to the PSAP sidewalk to the basement and North of the County retaining wall will be the County's responsibility per a phone conversation between Chris Henkel and Director Dallas as the County's plans had included the fill and sod for that area originally. Brad Sibley indicated that DreamScapes received the bid to complete the landscaping for the County Services building. Kevin Lalley indicated that the bid includes an 8 foot fence around the tower with a walk gate. Discussion took place on how the proposal fits in with the ETSB budget. Deb Killian made a motion, seconded by Brad Sibley to accept options 1, 3, and 4 of the proposal from DreamScapes by Dennis, Inc. as quoted. Vice-Chairman Hilliker called for further discussion. There being none, the vote was called for as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Jeff Blake | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Kellen | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Deb Killian | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Dean Rhodes | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Karen Setchell | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Brad Sibley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Norris Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

Vice-Chairman Hilliker indicated that there is water damage in the garage bay area and insulation has fallen to the floor. Director Dallas advised that Ed Haas looked at the roof and Dura-Last will be on-site on Thursday, July 29th to look at the roof. The roof will be reviewed by ETSB members after the meeting. Director Dallas was directed to attend the next County Property Committee meeting and bring all of the issues before the committee.

• Education

Deb Killian advised that 2 T/C's are scheduled to attend the PowerPhone class in December through a grant with the Northwest IL Criminal Justice Commission grant. Registration will be paid in full.

• ESZ Committee

Kevin Kellen advised that the wireless carriers are in compliance with the tower address changes that Director Dallas has submitted. Kevin Lalley questioned the accuracy of the location from wireless 911 callers. Director Dallas advised that the updated tower addresses have not been sent to GeoComm to load the new file. The location accuracy varies with each caller.

The GeoComm press release has been sent to The Telegraph.

UNAPPROVED

• Executive Committee

Vice-Chairman Hilliker indicated that Director Dallas' contract is up for renewal on August 14th, 2004. Brad Sibley reminded the Board that two options were present at last month's meeting. Director Dallas agreed to Option 1 being a 3% increase for contract year 2004-2005 and 4% increase 2005-2006 with no additional days off. Brad Sibley made a motion, seconded by Kevin Lalley that Director Dallas' receive a 3% increase in her current salary as of August 14, 2004 through August 14, 2005 and a 4% increase in salary as of August 14, 2005 through August 14, 2006. Vice-Chairman Hilliker called for further discussion. There being none, the vote was called as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Jeff Blake | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Kellen | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Deb Killian | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Dean Rhodes | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Karen Setchell | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Brad Sibley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Norris Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

Director Dallas advised that she has been unable to use all of her vacation days for contract year 2003-2004 due to be called back during her requested vacation periods and other ongoing issues at the PSAP. After minimal discussion, Jeff Blake made a motion, seconded by Kevin Lalley that Director Dallas be allowed to carry over any remaining vacation days from contract period 2003-2004 to contract period 2004-2005. Vice-Chairman Hilliker called for further discussion. There being none, the vote was called as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Jeff Blake | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Kellen | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Deb Killian | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Dean Rhodes | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Karen Setchell | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Brad Sibley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Norris Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

Jeff Blake, as well as Brad Sibley, suggested looking into the vacation carry over issue for Director Dallas' next contract renewal.

• Treasurer's Report

Report was given by Secretary/Treasurer Blake. Transaction reports from June 29, 2004 to date in packet; Current Asset Balance: Wireline Amcore Checking \$360,991.76, Wireline 5th/3rd Checking \$210,401.66; Wireless Checking \$127,916.48 for an ETSB account total of **\$699,309.90**. Kevin Lalley made a motion, seconded by Deb Killian, that the Treasurer's report be approved as submitted. Call for further discussion, there being none, the vote was called for as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Jeff Blake | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Kellen | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
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| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Dean Rhodes | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Karen Setchell | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Brad Sibley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Norris Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

• Claims

Report was given by Secretary/Treasurer Jeff Blake as follows:

WIRELINE CLAIMS: Kevin Kellen \$18.00; Shelley Dallas \$77.40; Ballard's Floor Service \$390.00; Wohrley Heating & Air \$96.00; Vonachen \$169.12; Dixon-Ottawa Communications \$449.00; North Central Antenna Technologies (per motion in Property Committee) \$1,994.63; Platinum Plus \$69.95; GeoComm \$4,766.00; Gallatin River \$3534.15; SBC \$161.76; Verizon North \$2,792.88; ComEd \$774.47; Gallatin River \$231.77 TOTAL: \$15,525.13

WIRELESS CLAIMS: Gallatin River Communications \$148.94; GeoComm \$17,008.00 TOTAL: \$17,156.94

GRAND TOTAL: \$32,682.07

Discussion took place reference the floor services provided. There are some outstanding issues and the check will be held until service has been completed. Mr. Tucker indicated that if the ETSB purchase the paint to repair the wall, he will make sure the wall gets painted. Deb Killian made a motion, seconded by Kevin Kellen, that the total claims in the amount of \$32,682.07 be approved and ordered paid. Vice-Chairman Hilliker called for further discussion. There being none, the vote was called for as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Jeff Blake | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Kellen | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Deb Killian | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Dean Rhodes | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Karen Setchell | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Brad Sibley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Norris Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

• Commissioner / Director Comments

Kevin Kellen wished to commend the telecommunicators, Lee County Sheriff's Department, and Amboy Police that handled the missing children call in the Ordinance Plant on July 7th and 8th.

Kevin Lalley commended the telecommunicators for the assistance they provided in handling the river rescue call on July 20th.

Jeff Blake advised that he had been approached reference the article in The Telegraph on Thursday, July 15th indicating that Sheriff Bivins stated that the County had not pursued \$500,000 from 911 that the County was entitled to. Director Dallas and Kevin Lalley both spoke with Sheriff Bivins and were advised that it was an error by The Telegraph staff writer and the Sheriff indicated that the County had not pursued \$500,000 of P-Tel monies that they were entitled to, NOT PSAP (or 911) monies.

There being no further business, the meeting was adjourned per motion by Kevin Lalley with a second by Brad Sibley.

• Next Meeting

The next meeting will be **Thursday, August 26, 2004 at 6:30 p.m.**, at the PSAP.

Jeff Blake, Secretary/Treasurer

ADMINISTRATIVE SERVICES COMMITTEE MEETING

THURSDAY, AUGUST 12, 2004

9:00 A.M., OLD COURTHOUSE

Members present: Power, Cecchetti, Ortgiesen, Patzer
absent: Hummel
also present: Wendy Ryerson, John Fritts, Scott Piehn

The Treasurer's claims were presented in the amount of \$835.69. Motion to pay by Cecchetti, seconded by Patzer; carried.

Economy seems to be turning around. Second installment of real estate taxes are due September 3, 2004.

The following County Clerk's claims were presented:

| | |
|----------------------|-----------|
| County Clerk | \$2581.04 |
| Recording/Automation | \$ 229.39 |

Motion to pay by Patzer, seconded by Ortgiesen; carried.

The Assessor's claims were presented in the amount of \$382.36. Motion to pay by Ortgiesen, seconded by Cecchetti; carried.

Wendy will keep us informed on SB2112.

GIS training – Wendy is gathering information on cost and will get back to us with figures.

Motion by Ortgiesen, seconded by Patzer to present a resolution to the full Board labeling township names, multi-township assessing district and road and bridge district to Franklin Grove Township; carried.

Scott Piehn from Computer Dynamics present to discuss options and wanted a decision from the committee on the carrier. The committee with discussion with Scott, Wendy and John decided to stay with Gallatin River.

Motion by Ortgiesen, seconded by Cecchetti that by December 1, 2004, employees will have the option of using direct deposit.

Next meeting will be Thursday, September 16, 2004.

Motion to adjourn by Patzer, seconded by Cecchetti; carried.

Respectfully submitted,

Beverly Power

LEE COUNTY BOARD RESOLUTION NO. _____

WHEREAS, the Lee County Board entered into a Consulting Agreement with Computer Dynamics for the purpose of conducting a service audit on telecommunications accounts; and,

WHEREAS, the audit has resulted in submission of a telecom proposal for reducing telecommunications costs to the County; and,

WHEREAS, the Board desires to reduce costs without impacting service; and,

WHEREAS, implementation of the proposal requires contracting with vendors for the purpose of leasing/purchasing equipment as well as contracting with vendors to provide local and long distance service and related matters; and,

WHEREAS, the Board recognizes that cost savings will not be immediately realized as the initial savings would be applied to the equipment needed to implement the proposed savings.

BE IT RESOLVED that the County authorizes the Chairman to execute the necessary contracts with vendors for leasing and purchasing equipment as well as service agreements for telecommunications services needed to implement the proposed cost reductions, subject to review and approval of the contracts by legal counsel for the County.

PASSED BY THE LEE COUNTY BOARD

THIS _____ DAY OF _____, 2004.

By: _____
Lee County Board Chairman

ATTEST:

Lee County Clerk